

**Learner**

**Portfolio  
collaborator(s)**

**Feedback  
providers**

**START  
ROUND**

Learner invites individuals to provide feedback (no minimum but recommend at least 5)

Learner has option to send email invitation or share device

Individuals receive email invitation to provide feedback or complete survey live on learner's device

Learner receives reminders to view number of respondents

Individuals provide feedback (no time limit)

Learner closes survey when sufficient responses (no time limit for collecting feedback)

**REVIEW  
RESULTS**

Learner reflects on results

Learner and collaborator(s) meet to discuss and set actions for development

Collaborator(s) adds comments (optional)

Learner maps to relevant outcomes and marks complete

**CLOSE**

**Portfolio collaborator** = educational supervisor and/or designated prescribing practitioner